

Board of Fire Commissioners
Regular Monthly Meeting
July 9, 2025

Draft Minutes

Subject to Board review, amendment and approval.

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Brad Gaito
- Commissioner Kurt Martin
- Commissioner Rick Oh
- Commissioner Jeffrey Schondebare
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada

Salute to the Flag and a moment of silence.

Jen Ditta, Partner at Cullen and Danowski was present and reviewed/discussed the 2024 audit.

Chief's Report:

- In Chief Weber's absence, Chairman Magerle shared Chief Weber's report:
 - A quote from Tesori Digital Marketing for \$6,150.00 was presented to upgrade the website; Commissioner Oh will do further research and no action was taken.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
 - Apparatus:
 - Huntington repaired a low hanging shield for the on-spots on vehicle 2-2-5
 - The four-wheel drive was repaired and preventative maintenance, oil change and NYS Inspection was completed on vehicle 2-2-10
 - The driver's side headlight was replaced on vehicle 2-2-12
 - Preventative maintenance, oil change and NYS inspection was completed on vehicle 2-2-14
 - A new throttle cable was ordered for vehicle 2-2-27
 - Commissioner Martin asked District Manager Magerle to have the Firehouse Attendants do a weekly oil and mileage check on 1st Asst. Chief Conforti's vehicle as it is consuming oil at a rapid rate. District Manager Magerle pointed out that the Huntington Mechanic is aware of the issue and he would have the housemen monitor it weekly.
 - Commissioner Martin asked District Manager Magerle to follow up with EMT Carberry on the condition of the back of the ambulances as well as remove the oil spots from the pram.

- Equipment:
 - Stryker ProCare four-year maintenance contract was signed and set up
 - Fire safety Cleaning cleaned both cooking hoods
 - Ordered and received four replacement SCBA cylinders to replace four condemned cylinders
 - A quote for two Zoll Cardiac Monitors was presented at an approximate cost of \$44,606.10 each. Commissioner Gaito also presented different service plans. After some discussion, the item was tabled as Commissioner Gaito will follow up on the various options related to the service plans as well as confirm that this can be purchased as a sole source provider.
 - A discussion took place on the inefficiency of the current washing machine used to clean turnout gear. Commissioner Schondebare put forth a motion to use Red Line to clean the gear one time annually, after the Nassau drill at a cost of \$150 per set. Motion was seconded by Commissioner Gaito and unanimous.
- Communications:
 - Verizon repaired a connection issue on their end with the phone system
 - DM Magerle met with IWT about the control room and dispatch console
 - DM Magerle met with Brice Smith to work on getting the paging back-up system working again
 - Commissioner Gaito asked District Manager Magerle if it would be possible for him to make a presentation at the Department Meetings to keep members informed on what is going on regarding the District.
- Buildings and Grounds:
 - Electronix changed out a bad heat detector in the kitchen
 - Dispatcher Manganello is in the process of repairing the leaking hose spigot
 - Holly property was cleaned up by Dispatcher Miller
- Personnel
 - 125 hours overtime for the Month of June and the full-time employees will hit their overtime maximum on July 10, 2025.

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Oh, seconded by Commissioner Schondebare; unanimous.
- Correspondence:
 - 1st National Bank of Long Island has moved over to Connect One Bank
 - Notification from FireFly that former Life Member Tom Maguire's beneficiary will be receiving a LOSAP lump-sum payment of \$28,897.75 (pretax).
 - Notification from FireFly that to amend the LOSAP plan, the Board must adopt a resolution prior to putting it out to Mandatory Referendum and a vote; this will be added to the October Agenda.
 - Invitation from Dix Hills Fire Department for their Annual Installation Dinner on August 2, 2025 at the Royalton in Melville.

- Request for Facility Use from Dept. Member Steven Lapp for July 12, 2025 from 10:00 am – 2:00 pm to host the Huntington High School Boys Basketball Team car wash fundraiser; approved.
- Notice from PSEG regarding a rate change effective September 2025.
- Email from 2nd Asst. Chief Anna regarding a date change for the 2026 Annual Installation Dinner; the new date is Saturday, May 9, 2026.
- LOSAP Conflict of Interest Disclosure letter read and submitted from Commissioner Schondebare.
- A Budget Workshop was scheduled for Wednesday, August 20, 2025 at 9:00 a.m.
- District Secretary/Treasurer asked the Board if they had any follow up questions regarding the 2024 Audit and how they would like to proceed with the financial statements presented by Cullen & Danowski. Commissioner Schondebare put forth a motion to make the following budget modification: increase the 2024 budget by \$104,869.00, funded by unanticipated EMS billing revenue. Motion was seconded Commissioner Gaito and unanimous. Commissioner Schondebare put forth a motion to make the budget transfers as recommended by Cullen & Danowski as per the December 31, 2024 Budget Variance Schedule (attached). Motion was seconded by Commissioner Martin and unanimous. Commissioner Schondebare put forth a motion to accept the 2024 Financial Statements as prepared by Cullen & Danowski, LLP – Certified Public Accountants. Motion was seconded by Commissioner Oh and unanimous.

• Bills:

PAID BEFORE THE MEETING:

AT&T Mobility	\$ 576.63
Borg & Borg Agency & Associates	\$ 24,888.54
Met Life	\$ 2,120.96
National Grid	\$ 1,236.53
NYSHIP	\$ 23,217.00
Optimum	\$ 431.68
PSEG LI	\$ 3,115.71
PSEG Long Island	\$ 23.03
Verizon	\$ 891.07
Verizon	\$ 4,617.45
Wex Bank/Shell	\$ 152.76
Wex Bank/Sunoco	\$ 274.67

Medicare Part B Reimbursements

Bonnie Sammis	\$ 185.00
Doug Anthonsen	\$ 370.00
Judy McKenna	\$ 185.00
Laurence Northcote	\$ 370.00
Richard Riegel	\$ 185.00
Toni Riegel	\$ 185.00
William Kaiser	\$ 185.00

PAID AFTER THE MEETING:

Adept Technology	\$ 1489.98
CARR Business Systems	\$ 71.25

Chase/INK	\$ 7,956.30
Corporate Coffee Systems	\$ 67.07
Edmer Sanitary Supply Co., Inc.	\$ 458.50
Erik Weber	\$ 86.88
Erik Weber	\$ 46.50
GenServe LLC	\$ 875.00
Home Depot	\$ 440.12
Integrated Wireless Technology	\$ 873.60
James Magerle	\$ 55.92
Konica Minolta	\$ 53.88
L & L Trophies and Plaques	\$ 378.00
Michael Conforti	\$ 277.21
Mr. Suds	\$ 30.00
New Era Technology	\$ 98.32
Newsday	\$ 319.92
NFPA	\$ 225.00
ProClaim	\$ 1,386.76
Robinson's Industrial Gas	\$ 98.79
Robinson's Industrial Gas	\$ 88.28
Savasta Medical Services	\$ 330.00
SCM Products Inc.	\$ 268.16
South Shore Fire & Safety	\$ 2,627.52
South Shore Fire & Safety	\$ 704.50
South Shore Fire & Safety	\$ 4,783.50
Stryker Sales	\$ 8,405.24
Suffolk County Water Authority	\$ 243.05
Terminix	\$ 60.00
The Hartford	\$ 652.37
TKE Elevator Corp.	\$ 1,471.83
W.B. Mason	\$ 233.50
Wex Bank / Exxon	\$ 65.85
William Glass	\$ 568.00

The bills were approved as read on a motion by Commissioner Schondebare, seconded by Commissioner Oh; unanimous.

- Chairman Magerle:
 - No report.
- Apparatus:
 - Commissioner Martin suggested adding several hydrants to the District and will work with Sec/Treasurer Spada in writing a letter to Suffolk County Water Authority. Commissioner Martin put forth a motion to declare the 2009 Ford Pick-Up truck surplus as the vehicle is no longer necessary for any of its uses or purposes of the Halesite Fire District. Motion was seconded by Commissioner Schondebare and unanimous. Commissioner Martin presented a proposal from Commander for \$15,500.00 to purchase the 2009 Ford Pick-Up and put forth a motion to sell the vehicle to Commander as it is a reasonable return to the District. Motion was seconded by Commissioner Schondebare and unanimous. Commissioner Martin expressed some concern regarding the heating system as it

continuously heats the truck room floor and suggested having a shut-off lever added to the system; District Manager Magerle will investigate. Commissioner Martin informed the Board that he would like to write a letter to the Town of Huntington regarding damage to the curb behind the firehouse because of the construction in the town lot behind Anchorage Lane. He would also like to request to have the guard rail extended on the north east corner of the property to protect the road sign that has been knocked over several times. Commissioner Martin put forth a motion for Ex-Chief Wilbur to bring the Aherns Fox to a muster at the Nassau County Fire Museum, seconded by Commissioner Schondebare and unanimous.

- Buildings and Grounds:
 - Commissioner Schondebare put forth a motion to purchase a scrubbing machine at an approximate cost of \$4,304.51 for the bathrooms and tile work around the building. Motion was seconded by Commissioner Oh and unanimous. Commissioner Schondebare informed the Board that he would like to get quotes on having the following work completed: extending the closet in the upstairs meeting room so that the walls meet the ceiling, painting the lower truck doors and adding a fence in the tunnel. In consideration for the 2026 Budget, he will be working on getting a quote to remodel the Ready Room and adding a counter top to the Meeting Room. Commissioner Schondebare asked District Manager Magerle to follow up with an electrician on the lighting timer issue.
- Communications:
 - No report.
- Personnel:
 - Commissioner Gaito put forth a motion to accept a proposal from the employees to amend their dental and vision coverage at an approximate savings of \$7,000.00 annually. Motion was seconded by Commissioner Schondebare and unanimous.

There being no further business, a motion to adjourn the meeting was made at 8:29 p.m. by Commissioner Schondebare, seconded by Commissioner Oh; unanimous.

Respectfully submitted,



Denise Spada
District Secretary/Treasurer

Halesite Fire District

Resolution of the Board of Fire Commissioners

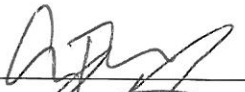

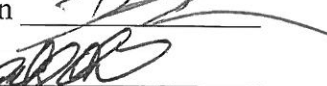
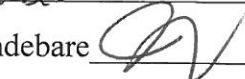

Resolution Number: 2025 – 8

BE IT RESOLVED that pursuant to Section 176(23) of the Town Law, the Halesite Fire District, town of Huntington, County of Suffolk, State of New York does hereby declare the following items of equipment, apparatus or personal property with an estimated value of less than \$20,000.00 be deemed surplus and no longer necessary for any of its uses or purposes of the Halesite Fire District:

One (1) 2009 Ford F350 Pick-Up Truck

IT IS FURTHER RESOLVED that the Board of Fire Commissioners of the Halesite Fire District intends to sell individually or otherwise dispose of this vehicle in the best interest of the Halesite Fire District

The adoption of the foregoing Resolution was duly put to vote and upon roll call, the vote was as follows:

Chairman Magerle		Voted: <input checked="" type="checkbox"/> Yes / No / Abstain
Commissioner Gaito		Voted: <input checked="" type="checkbox"/> Yes / No / Abstain
Commissioner Martin		Voted: <input checked="" type="checkbox"/> Yes / No / Abstain
Commissioner Oh		Voted: <input checked="" type="checkbox"/> Yes / No / Abstain
Commissioner Schondebare		Voted: <input checked="" type="checkbox"/> Yes / No / Abstain

Dated: July 9, 2025

Client: HALESITE FIRE DISTRICT
Engagement: 2024_12 Audit
Current Period: 12/31/2024
Workpaper: Budget Variance

Code	Account	Description	Adjusted 12/31/2024	Adjusted Budget 12/31/2024	\$ change	Budget Modification	Budget Transfer
5000		PERSONAL SERVICES					
	A0.5000.34101.01	Personal Services	106,653.96	55,000.00	(51,653.96)	41,000.00	10,673.66
		Personal Services:					
	A0.5000.34101.02	Deputy Treasurer	8,770.71	9,000.00	229.29		(229.29)
		Personal Services:					
	A0.5000.34101.03	District Manager	125,219.17	132,500.00	7,280.83		(7,280.83)
		Personal Services: Fire					
	A0.5000.34101.04	House Attendants	434,685.89	435,000.00	314.11		(314.11)
		Personal Services:					
	A0.5000.34101.05	Relief	19,168.50	21,000.00	1,831.50		(1,831.50)
5000 Total	A0.5000.34101.06	Personal Services: Secretary/Treasurer	73,982.07	75,000.00	1,017.93		(1,017.93)
			768,480.30	727,500.00	(40,980.30)		
5100		FIRE PROTECTION					
		Fire Protection:					
		Apparatus - Gas, Oil, Repairs	71,927.92	60,000.00	(11,927.92)		11,927.92
	A0.5100.34104.01						
		Fire Protection:					
		Apparatus - Supplies	35,655.39	40,000.00	4,344.61		(4,344.61)
	A0.5100.34104.02	Fire Protection: Bank Fees	530.44	0.00	(530.44)		530.44
	A0.5100.34104.03						
		Fire Protection:					
		Building Maintenance & Supplies	126,715.89	90,000.00	(36,715.89)		36,715.89
	A0.5100.34104.04	Fire Protection:					
		Cascade System	0.00	4,556.00	4,556.00		(4,556.00)
	A0.5100.34104.05	Fire Protection:					
		Computer Supplies	35,178.87	35,000.00	(178.87)		178.87
	A0.5100.34104.06	Fire Protection:					
		Contingencies	28,710.40	30,000.00	1,289.60		(1,289.60)
	A0.5100.34104.07						
		Fire Protection: Drills, Parades & Inspections	36,540.93	45,000.00	8,459.07		(8,459.07)
	A0.5100.34104.08						
		Fire Protection: Insurance: Public Liability/Prop. Damage	85,277.50	82,000.00	(3,277.50)		3,277.50
	A0.5100.34104.09						

5100	A0.5100.34104.10	Fire Protection: Legal & Audit	12,845.42	25,000.00	12,154.58	(12,154.58)
	A0.5100.34104.11	Fire Protection: Medical Expenses	27,870.00	32,000.00	4,130.00	(4,130.00)
	A0.5100.34104.12	Fire Protection: Medical Rescue Director	2,900.00	3,100.00	200.00	(200.00)
	A0.5100.34104.13	Fire Protection: Municipal Cooperative	113,741.00	135,000.00	21,259.00	(21,259.00)
5140	A0.5100.34104.14	Fire Protection: Office Supplies & Postage	6,001.56	4,500.00	(1,501.56)	1,501.56
	A0.5100.34104.15	Fire Protection: Radio	0.00	1,500.00	1,500.00	(1,500.00)
	A0.5100.34104.16	Fire Protection: Telephone & Alarm	76,931.71	40,000.00	(36,931.71)	36,931.71
	A0.5100.34104.17	Fire Protection: Travel, Training & Dues	32,309.92	28,000.00	(4,309.92)	4,309.92
5150	A0.5100.34104.18	Fire Protection: Uniforms and Laundry	15,765.83	7,500.00	(8,265.83)	8,265.83
	A0.5100.34104.19	Fire Protection: Utilities	59,269.32	62,000.00	2,730.68	(2,730.68)
	A0.5100.34104.20	EMS Cost Recovery Expenses	16,686.01	0.00	(16,686.01)	-
	A0.5100.34104.21	Fire Protection: Apparatus - Other	64,204.51	100,000.00	35,795.49	(35,795.49)
5140	A0.5100.34104.22	Fire Protection: Building - Other	34,575.63	20,000.00	(14,575.63)	14,575.63
	A0.5100.34104.23	Fire Protection: Hydrant Rental	65,847.31	45,000.00	(20,847.31)	20,847.31
	A0.5100.34104.24	Fire Protection: Contractual	5,000.00	0.00	(5,000.00)	5,000.00
	5100 Total		954,485.56	890,156.00	(64,329.56)	
5140	A0.5140.97886.1	DEBT SERVICE, PRINCIPAL Debt Service - Principal: Lease ZOILL AUTOPULSE	21,041.18	0.00	(21,041.18)	21,041.18
	A0.5140.97896.2	DEBT SERVICE, INTEREST - LT Principal: Lease 2 New Pumps	97,999.88	98,000.00	0.12	(0.12)
	5140 Total		119,041.06	98,000.00	(21,041.06)	
	5150	DEBT SERVICE, INTEREST - LT				

5150 Total	A0.5150.97887.2	Debt Service - Interest:			
		Lease 2 New Pumpers	25,029.34	25,030.00	0.66
			<u>25,029.34</u>	<u>25,030.00</u>	<u>0.66</u>
5200	A0.5200.99019.1	OPERATING			
		TRANSFERS OUT			
		Transfers to: Capital Reserve	459,004.96	459,004.96	0.00
	A0.5200.99019.2	Transfers to: Repair Reserve	15,000.00	15,000.00	0.00
		Transfers to: Accrued Liability Reserve	0.00	25,000.00	(17,322.76)
5200 Total	A0.5200.99019.3		<u>474,004.96</u>	<u>499,004.96</u>	<u>25,000.00</u>
9010	A0.9010.90108	STATE RETIREMENT			
		SYSTEM			
		Employee Benefits: NYS Retirement System	103,737.49	100,000.00	(3,737.49)
9010 Total			<u>103,737.49</u>	<u>100,000.00</u>	<u>(3,737.49)</u>
9025	A0.9025.90258	LOCAL PENSION FUND			
		Employee Benefits: LOSAP	197,571.00	230,000.00	32,429.00
9025 Total			<u>197,571.00</u>	<u>230,000.00</u>	<u>32,429.00</u>
9030	A0.9030.90308	SOCIAL SECURITY			
		Employee Benefits: Social Security	58,788.80	50,000.00	(8,788.80)
9030 Total			<u>58,788.80</u>	<u>50,000.00</u>	<u>(8,788.80)</u>
9040	A0.9040.90408	WORKER'S COMPENSATION			
		Employee Benefits: VBLI & Workers Comp	34,671.00	38,500.00	3,829.00
9040 Total			<u>34,671.00</u>	<u>38,500.00</u>	<u>3,829.00</u>
9045	A0.9045.90458	LIFE INSURANCE			
		Employee Benefits: Insurance: Group Life	8,857.70	7,800.00	(1,057.70)
9045 Total			<u>8,857.70</u>	<u>7,800.00</u>	<u>(1,057.70)</u>

9055		DISABILITY INSURANCE			
		Employee Benefits:			
		Insurance: Disability Insurance			
	A0.9055.90558	260.19	0.00	(260.19)	260.19
9055 Total		<u>260.19</u>	<u>0.00</u>	<u>(260.19)</u>	
9060		HOSPITAL & MEDICAL (DENTAL) INS			
		Employee Benefits:			
		Insurance: Other Insurance			
	A0.9060.90608.1	333,459.57	310,000.00	(23,459.57)	23,459.57
9060 Total		Employee Benefits:			
		Insurance: Other Insurance: Health Ins Reimbursements			
	A0.9060.90608.2	(5,788.70)	0.00	5,788.70	(5,788.70)
		<u>327,670.87</u>	<u>310,000.00</u>	<u>(17,670.87)</u>	
9089		OTHER EMPLOYEE BENEFITS			
		Employee Benefits:			
		Insurance: Cancer Insurance			
	A0.9089.90898.1	10,438.16	9,950.00	(488.16)	488.16
9089 Total		Employee Benefits:			
		Blanket/Accident			
	A0.9089.90898.2	1,275.00	1,200.00	(75.00)	75.00
		<u>11,713.16</u>	<u>11,150.00</u>	<u>(563.16)</u>	
Leads					
		<u>3,084,311.43</u>	<u>2,987,140.96</u>	<u>(97,170.47)</u>	
	Net Income (Loss)	<u>(3,084,311.43)</u>	<u>(2,987,140.96)</u>	<u>97,170.47</u>	
	Total Expense	<u>3,084,311.43</u>	<u>2,987,140.96</u>	<u>(97,170.47)</u>	(0.00)
			104,869.00		